## **Data Submission & Frequency**

For the 2019 Index, participating firms are required to submit data on or before January 31, 2019 for the prior years projects (January 1, 2018 – December 31, 2018). The goal is for participating firms to submit data quarterly starting in 2020.

Your firm may submit data in your preferred file format, provided it includes all of the required <u>Project</u> <u>Parameters</u>.

We understand that it may be challenging to compile this data for first time participants. Please contact IIDA to discuss the timeline in more detail to ensure your firm's participation in 2019.